



TYLER COUNTY COMMISSIONERS COURT

100 West Bluff Street, Commissioners Courtroom, Room 101
Woodville, Texas & Livestream

Tuesday, October 15, 2024 - 10:00 AM

Joe Blacksher Commissioner, Pct. 1	Doug Hughes Commissioner, Pct. 2	Milton Powers County Judge Donece Gregory County Clerk	Mike Marshall Commissioner, Pct. 3	Charles "Buck" Hudson Commissioner, Pct. 4
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NOTICE Is hereby given that a **Regular Meeting** of the Tyler County Commissioners Court will be held on the date stated above, at which time the following subjects will be considered and/or discussed.

Livestream Information

Pursuant to the March 23, 2020 Suspension Order by Governor Abbott, this Commissioners Court meeting will be held via teleconference and livestreamed to protect the public, staff and members from potential exposure to the Coronavirus (COVID-19). The public may view this meeting live at the following YouTube location:

<https://www.youtube.com/channel/UCRw3Two1plzZOmoO4dL8Ing/videos?view=2&flow=grid> (Current meeting will have a red LIVE icon.) Additionally, a recording of the meeting will be posted to the Tyler County website (www.co.tyler.tx.us) on the home page and the Public Notices Calendar page soon after the meeting.

Public Comments Information

Citizens are encouraged to speak to either their County Commissioner or the County Judge regarding matters of specific concern. Additionally, members of the public are limited to the role of observer unless they have signed up in advance to make comments. Persons who wish to make comments must notify the County Clerk's office at 409-283-2281 **no later than 1 hour prior to actual meeting time**. You will be asked your name, the phone number you will be calling in from, and the topic you wish to bring before the Court. You will then be provided instructions to dial-in to this meeting to make your public comments at the designated time. Following the Court's customary guidelines, each member shall be allowed a maximum of **five (5) minutes** to make his/her remarks. Discussion on any specific topic will be restricted to 30 minutes total for all speakers on that topic to comment. Time for each speaker shall be maintained by the County Clerk or such other designated representative of the Commissioners Court.

Agenda

CALL TO ORDER

- Establish Quorum
- Acknowledge Guests
- Pledge of Allegiance* - Mike Marshall
- Invocation* - Mike Marshall

**It is the practice of this governing body to exercise an invocation and pledge of allegiance. Anyone present who is uncomfortable with this practice is invited to either mute their phone line or step outside of the Courtroom then join us again, following the invocation and/or pledge.*

- 1. PUBLIC COMMENTS** *Only those individuals who have notified the Court prior to the meeting will be recognized to make public comments. See the instructions included above.*

2. TABLED ITEMS FROM PREVIOUS MEETING

3. CONSENT AGENDA

The items listed within the CONSENT AGENDA are deemed to be of a routine nature and are not scheduled for individual consideration by the Commissioner Court. However, any member of the Court retains the option to remove any one or more item(s) from the CONSENT AGENDA and to have the item(s) individually considered.

A. Minutes from Previous Meetings [July 8, 2024](#) [August 5, 2024](#)

B. Monthly Reports:

1. Probation a. [Adult](#) b. [Juvenile](#)
2. Clerk a. District b. County
3. Extension a. [CEA\(Ag/NR\)](#) b. [CEA\(FCH\)](#)
4. Auditor a. [Auditor](#) b. [Budget](#)
5. Justice of the Peace - Pct. 1
6. Nutrition Center a. [Sign In](#) b. [Activity](#) c. Contract Services

4. RESOLUTIONS/PROCLAMATIONS/ORDERS

A. Ratification of [2024 National 4-H Week Proclamation](#) – Judge Powers

5. CONSIDER/APPROVE/INFORMATIONAL

- A. [Budget Amendment Budget Amendment \(2\)/Line-Item Transfers](#) – Judge Powers/Jackie Skinner, Tyler County Auditor
- B. [Accounts Payable/County Bills](#) - Judge Powers/Jackie Skinner, Tyler County Auditor
- C. Tyler County [Treasurer's Report](#) – Judge Powers/Leann Monk, Tyler County Treasurer
- D. Acceptance of Monthly Donation from Riley Funeral Home for Senior Activities at the Tyler County Nutrition Center – Joe Blacksher
- E. Acknowledgement of [Tyler County's Commitment to the Juvenile Probation Department](#) – Judge Powers
- F. Transfer of Money Returned to the County by the Juvenile Probation Department to be Use for Vouchers for Brazos Transit and the Summer Youth Program – Judge Powers
- G. Employee Safety Luncheon and Safety Awards to be Paid Out of Contingency in General Fund – Judge Powers
- H. Discuss and Take Possible Action on GLO CDBG MIT Contract No. 22-119-009-D419 Change Order No. 1 for Apeck Construction from GLS – Judge Powers
- I. Accept Donation from Lee Mann Furniture for the Furnishings at the Tyler County Airport Terminal Building – Mike Marshall
- J. [2025 VINE SAVNS Service Agreement](#) Renewal – Judge Powers
- K. New Printer for District Clerk's Office – Judge Powers/Renee Crews, Tyler County District Clerk
- L. Requested [Property Tax Exemption](#) for County Road Maintenance Area – Joe Blacksher
- M. [Reimbursement](#) for Warren Youth Football – Joe Blacksher
- N. [Lighting Project on the Doucette Tower](#) by Performance Communications II, LLC – Judge Powers, John Settlocker, Tyler County Emergency Management
- O. Open Bids for Petroleum Products – Judge Powers
- P. Open Bids for Road and Bridge Materials – Judge Powers
- Q. Award Petroleum Products Bid - Judge Powers
- R. Award Road and Bridge Materials - Judge Powers
- S. Begin the Procurement Process for Request for Proposals for Procurement of Professional Administrator Services to Prepare the Application and Administer the Grant, If Awarded, for the Community Wildfire Defense Grant (CWDG) Projects(s) As Part of Funding Announcement USDA-FS-2024-CWDG-SGSF Which is Managed by the National Forest Service (NFS) – Judge Powers
- T. Discuss, Consider and Take Action to Adopt the [Resolution to Apply for the GLO CDBG-MIT Local Hazard Mitigation Plan](#) Program (LMHPP) – Judge Powers

- U. Discuss, Consider and Take Action to Solicit Request for Proposals (RFP) for Professional Grant Administrative Services to Assist in the Application, Project Implementation and Administration for the GLO CDBG-MIT Local Hazard Mitigation Plan Program (LHMPP) Grant Program – *Judge Powers*
- V. Discuss, Consider, Amend and Adopt [Purchasing Policies and Procedures](#) for Federal Grant Use – *Judge Powers*
- W. Discuss, Consider and Adopt Statement of [Financial Goals and Policies](#) for Federal Grant Use – *Judge Powers*
- X. [Annual Renewal with i3 Verticals/Net Data](#) for Hosted Software Service for County Clerk E-File – *Judge Powers*
- Y. Lease with Pitney Bowes for [Tyler County Commissioner’s Office Post Office Mail Meter Machine](#) – *Judge Powers*
- Z. Lease with Pitney Bowes for [Tyler County Tax Office Post Office Mail Meter Machine](#) – *Judge Powers*
- AA. Annual [Subscription Renewal with Ion Wave Technologies](#) for Electronic Bidding – *Judge Powers*
- BB. Ratification of Engagement Letter with Crowe for Our State Single Audit - *Judge Powers*
- CC. Purchase an Express Poll (Electronic Poll book) with Printers. This is to Replace a Defective, Irreparable Unit for Elections – *Judge Powers/Donece Gregory, Tyler County Clerk*
- DD. Consideration and Possible Action to Approve Change Order No. 1 for the Rodeo Grounds Site Improvements 2023 ARPA Funds Project. (Jeff Leavins, P.E., LEAD) – *Doug Hughes*
- EE. Consideration and Possible Action to Allow General Contractor Access to RV Sites and Electrical Connections at the Rodeo Arena Area During Construction for the Rodeo Grounds Site Improvements 2023 ARPA Funds Project (Jeff Leavins, P.E. LEAD) – *Doug Hughes*
- FF. Discussion on the Rodeo Arena Electrical Condition and Solution for the Rodeo Grounds Site Improvements 2023 ARPA Funds Project (Jeff Leavins, P.E. LEAD) – *Doug Hughes*

6. COMMENTS BY COURT MEMBERS PERTAINING TO MATTERS OF COUNTY GOVERNMENT

7. EXECUTIVE SESSION

Held in accordance with Texas Government Codes 551.071 regarding pending and/or contemplated litigation, and/or 551.074, regarding personnel matters, and/or property acquisition and/or consult with legal counsel.

A. Formal Action Following Executive Session, if Needed – *Judge Powers*

» ADJOURN

I do hereby certify that the above Notice of Meeting of the Tyler County Commissioners Court is a true and correct copy of said Notice and I posted a true and correct copy of said Notice in the Tyler County Courthouse at a place readily accessible to the general public at all times and that said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting, as is required by Section 551.041.

Executed on: October 10, 2024 at 4:30 pm

Donece Gregory, County Clerk/Ex Officio Member of Commissioners Court

By: *Kelly Jobe, Deputy County Clerk*